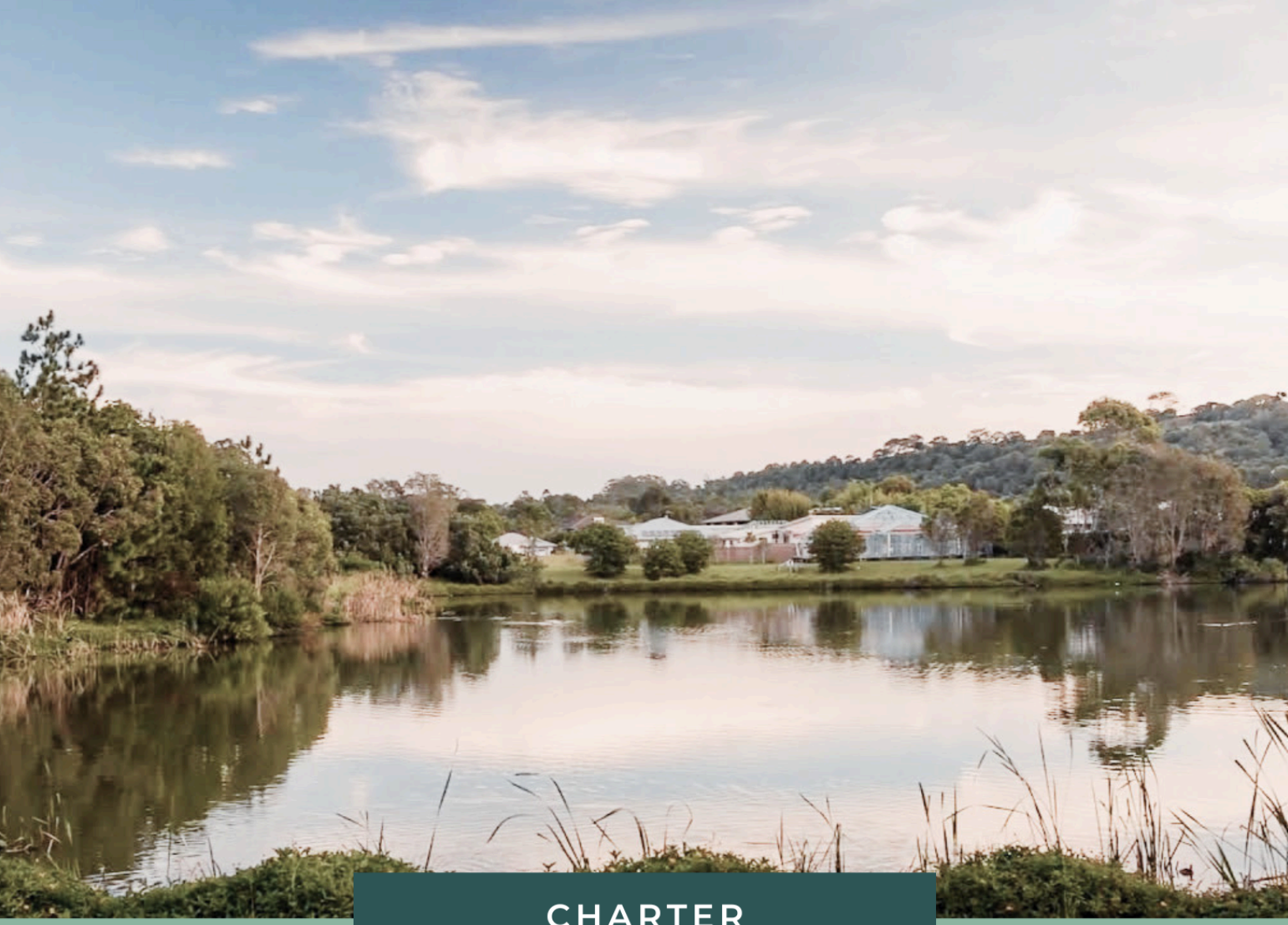

CHARTER

SUFFOLK PARK COMMUNITY ASSOCIATION

Environmental Subcommittee

Suffolk Park Community Association (SPCA)

Environmental Subcommittee - Charter

This Charter formally establishes the Environmental Subcommittee of the Suffolk Park Community Association (SPCA). The subcommittee is authorised to support environmental initiatives, community engagement activities & the development of project proposals & funding applications within its defined scope, while operating under the direction of the SPCA Committee. It may undertake coordination of activities, stakeholder engagement & preliminary project work; however, all strategic decisions, public positions & financial commitments remain subject to SPPA Committee approval. This Charter is adopted by resolution of the SPCA Committee.

1. Purpose

The Environmental Subcommittee is established to support the Suffolk Park Community Association (SPCA) in addressing local environmental issues through community-led action, advocacy & project development.

The subcommittee will provide a coordinated approach to improving environmental outcomes across Suffolk Park, with a particular focus on waterway health (including the lake), coastal environments & local biodiversity.

2. Objectives

The Environmental Subcommittee will:

- Support initiatives to improve water quality & ecological health of local waterways, including addressing blue-green algae issues
- Facilitate on-ground environmental activities, such as dune care, weed removal & habitat restoration
- Promote biodiversity enhancement in road reserves, public spaces & natural areas
- Identify, develop & support grant-funded environmental projects
- Advocate on key environmental issues affecting Suffolk Park

- Strengthen collaboration with community groups (e.g. Dunecare), Council & relevant agencies
- Provide informed advice & recommendations to the SPCA Committee

3. Scope of Activities

The subcommittee may undertake:

- Community engagement & volunteer coordination
- Environmental project planning & delivery
- Grant applications & funding partnerships
- Liaison with government, non-profits & stakeholders
- Awareness & education initiatives

The subcommittee does not have independent decision-making authority and operates under the direction of the SPCA Committee.

4. Membership

The subcommittee will consist of members of the Suffolk Park Community Association (SPCA) in accordance with the Constitution.

Each subcommittee will include at least one SPCA Committee member, who will act as a liaison to ensure alignment with SPCA governance, reporting & decision-making processes.

The subcommittee may also include invited participants, advisors or contributors who are not members of SPCA. These individuals may participate in discussions & activities but do not hold formal membership or voting rights within the subcommittee.

5. Governance

The subcommittee reports to the SPCA Committee.

Meeting frequency will be determined by project needs.

Key decisions, funding applications & public positions must be endorsed by the SPPA Committee.

Activities will align with the SPCA Constitution & any adopted policies.

6. Initial Priority Areas

Lake health & water quality (including blue-green algae response & advocacy).

Dune care & coastal weed management (in collaboration with existing groups).

Biodiversity enhancement of road reserves & public land.

7. Review

This subcommittee structure & its activities will be reviewed by the SPCA Committee after an initial 6–12 month period to ensure effectiveness & alignment with community priorities.

Adoption

Adopted by resolution of the Suffolk Park Community Association Committee.

Date: 09/04/2026

Secretary: Hayley Devlin